



**BISHOPSTON, COTHAM AND REDLAND
NEIGHBOURHOOD PARTNERSHIP
7.00 P.M. ON MONDAY 14TH OCTOBER 2013
AT REDLAND GREEN SCHOOL**

PRESENT:

Ward Councillors

Councillors Radice and Willingham (Bishopston Ward)

Councillors Harrison (Cotham Ward) (In the Chair for the Neighbourhood Committee items) and Negus

Councillors Hance and Townsend (Redland Ward)

Members of the Partnership

Simon Baines, Business Representative

Alison Bromilow, Redland and Cotham Amenities Society

Nick Clark, Local Resident (in the Chair for the Neighbourhood Partnership items)

Jenny Hoadley, The Bishopston Society

Liz Kew, Local Resident

Inspector Keith Rundle, Avon and Somerset Constabulary (arrived during the meeting)

Clive Stevens, Redland and Cotham Amenities Society

Lesley Welch, Equalities Adviser

Bristol City Council Officers

Hayley Ash, Neighbourhood Working Co-ordinator

Robert Grieve, Principal Officer (North), Highways and Traffic Management

Jeremy Livitt, Democratic Services Section

Andrew McGrath, Area Co-ordinator

Mark Sperduty, Area Manager, Highways and Traffic, Transport Service

Other Attendees (organisation represented where indicated)

Kevin Chidgey

Alice Darley – Organiser, Neighbourhood Partnership Community Festival

Ann-Marie Fitzgibbon – In Attendance for Public Forum Statement

Warren Marsh

John Mayne

Mark Owen

Alex Smethurst

Pauline Miles

Apologies for Absence

Inspector Keith Rundle, Avon and Somerset Constabulary (for late arrival)
Hamish Wills, Sustainable Redland

16. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE (Agenda Item 1)

Nick Clark (Neighbourhood Partnership Chair) welcomed everyone to the meeting and asked everyone present to introduce themselves. Apologies were given (listed above).

17. MINUTES - BISHOPSTON, COTHAM AND REDLAND NEIGHBOURHOOD PARTNERSHIP (INCLUDING NEIGHBOURHOOD COMMITTEE) – 24TH JUNE 2013 (Agenda Item 2(A))

AGREED - that the minutes from the meeting on 24th June 2013 be confirmed as a correct record subject to the alteration of the words “Highways Department” with the words “Planning Department” on Page 8 (Minute Number 6).

The following actions were discussed arising out of these Minutes:

- (1) It was noted that appointees who were not present had been contacted to confirm if they were willing to accept their role as a Partnership Member;
- (2) Mark Owen confirmed that he had circulated a detailed proposal for the proposed play area at Redland Green as requested;
- (3) Councillor Fi Hance confirmed that she had raised with the Mayor the unresolved issue of public liability insurance (Gloucester Road Street Scene);
- (4) It was noted that the Gloucester Road Traders Association had been requested to submit a further application for the remaining £7,500 of funding from the WellBeing Fund;
- (5) Mark Owen advised that the consultation period on options for the playground on Horfield Common would end on 26th October 2013, at which point he would report back on the situation;
- (6) It was noted that the issue of the closer working relationships between the local Parks Groups would be taking place at the next informal Neighbourhood Partnership meeting;
- (7) It was noted that Inspector Rundle had indicated he would arrange for a substitute if he was unable to attend future meetings – he would be arriving late for this meeting as previously indicated.

**18. MINUTES - BISHOPSTON, COTHAM AND REDLAND
NEIGHBOURHOOD COMMITTEE – 23RD JULY 2013**

(Agenda Item 2(B))

**AGREED - that the minutes from the meeting on 23rd July 2013
be confirmed as a correct record.**

19. DECLARATIONS OF INTEREST

(Agenda Item 3)

Councillor Willingham indicated that he was a resident on Springfield Avenue, Bishopston which was one of the Footways Maintenance Schemes under consideration (Agenda Item 8). However, as the affected area was on another part of the road, he would not be declaring an interest.

Councillor Radice indicated that she would not be voting on the Well Being Fund Application for Ashley Down School (Agenda Item 9).

Councillor Hance indicated that she would not be voting on the Well Being Fund Application for Sefton Park School as her children attended there (Agenda Item 9).

20. PUBLIC FORUM

(Agenda Item 4)

A statement was received from Ann-Marie Fitzgibbon requesting the installation of flashing halos on the belisha beacons to improve safety at the zebra crossing outside St Alban's Church on Coldharbour Road. She indicated that she was requesting at least half funding from this Neighbourhood Partnership, with the other half being provided by the Henleaze, Westbury-on-Trym and Stoke Bishop Neighbourhood Partnership. It was estimated that the total cost would be between £4,000 to £6,000.

During discussion, it was noted that the views of the Police on this issue would be helpful.

The Chair of the Neighbourhood Committee (Councillor Harrison) indicated that this would be a decision that the Committee would need to take as it involved additional expenditure. However, as there was not a detailed report dispatched within the statutory timescale, the Committee could not make a decision today. Nevertheless, this matter would be considered in conjunction with the decisions being made on various Footway Maintenance Schemes under Agenda Item 8.

21. NEIGHBOURHOOD WORKING PRIORITIES

(Agenda Item 5)

Hayley Ash (Neighbourhood Working Co-ordinator) gave a powerpoint presentation on the potential priorities for the Bishopston, Cotham and Redland Neighbourhood Partnership (BCR NP), a copy of which is attached as Appendix 1 to these minutes.

She stated that the following priorities had been identified for officers to tackle:

- (1) A Boards on Whiteladies Road
- (2) Commercial Fly Tipping on Gloucester Road and Whiteladies Road
- (3) ASB/Street Drinking – Gloucester Road and Whiteladies Road
- (4) Obstruction on Pavements

Once the priorities had been identified by each Neighbourhood Partnership, they would be rolled out across the city over an 18-month period.

Some BCR NP members expressed concern that this list did not reflect the priorities that had previously been agreed at earlier meetings.

BCR NP members made the following comments during discussion:

- (a) Commercial Fly Tipping was not a problem in Whiteladies Road. In Gloucester Road, it was primarily street scene issues such as graffiti and badly sited and maintained commercial bins that were the problem;
- (b) The Priorities Table in the written report needed to identify the difference between a measure and an outcome;
- (c) Landlord Services should have been included in the project;
- (d) The problems of anti-social cycling needed to be included. It was noted that the Police were keen to tackle this issue;
- (e) The Council's Walking Strategy needed to be properly implemented and enforced to address the problems faced by pedestrians;
- (f) The continuing future role of the Council in responsibility for these areas needed to be considered – this could be at risk in view of forthcoming proposals by the Department of Communities to give more responsibility directly to local businesses;
- (g) A requirement should be included for businesses to be required to ensure food waste was provided for commercial bins – it was noted that there was a project tackling this issue in Gloucester Road entitled "Waste Together";

- (h) The problem of speeding on residential roads needed to be addressed – it was important that the 20mph zones should not be undermined;
- (i) The problems caused by street drinking by those with alcohol and mental health problems and young people at night needed to be addressed through action from the appropriate support services, rather than simply moving the problem on elsewhere;
- (j) There needed to be an assessment of the situation concerning the differing types of HMOs (Houses under Multiple Occupation) to address this problem.

Following this discussion:

the Neighbourhood Partnership RESOLVED – that the following areas have been identified as priorities for the BCR NP:

- (1) Decluttering of Pavements for the Whiteladies Road/Gloucester Road areas;**
- (2) Road Safety with further work required to identify the appropriate roads to be targeted;**
- (3) The problems caused by street drinking and ASB (Anti-Social Behaviour) in Gloucester Road, Whiteladies Road and Parks;**
- (4) HMOs in Chandos Road and Manor Park**

and that the Neighbourhood Co-ordinator be invited to attend the next meeting of the BCR NP to advise on progress concerning this issue.

ACTION: HAYLEY ASH/ANDREW MCGRATH/JEREMY LIVITT TO INCLUDE ON AGENDA FOR NEXT MEETING

22. LOOKING BACK ON THE “OUR NEIGHBOURHOOD COMMUNITY FESTIVAL”

(Agenda Item 6)

Alice Darley reported on the success of this festival which had been held in May 2013 and which had been organised from a standing start in February 2013. It was noted that the Super Forum had created a strong and successful relationship with traders.

She stated that it was proposed to repeat the festival in 2014.

The following comments were made by BCR NP members:

- (1) Some traders in Gloucester Road had expressed concern that they had been unable to attend the event;
- (2) The amount of support that could be provided for any future event should be clarified before it was agreed.

Councillor Negus moved, seconded by Clive Stevens and it was

RESOLVED:

- (a) by the Neighbourhood Partnership (Jenny Hoadley and Liz Kew abstaining from the vote) that a second festival be held in the summer of 2014;**
- (b) by the Neighbourhood Partnership that the findings of the work being carried out by the Communications and Engagement Sub-Group in conjunction with the Festival Sub-Group be reported back to the next BCR NP meeting**
- (c) that anyone wishing to help in this event contact Alice Darley.**

***ACTION: ALICE DARLEY/ANDREW MCGRATH/JEREMY LIVITT
– to add to the Agenda for next meeting***

23. AREA CO-ORDINATOR'S REPORT (Agenda Item 7)

The Partnership received a report of the Area Co-ordinator.

24. FOOTWAYS MAINTENANCE SCHEMES FOR 2013/14 AND LOCAL TRAFFIC SCHEMES AND CARRIAGEWAY SURFACE DRESSING UPDATE (Agenda Item 8)

The report was introduced by Mark Sperduty, Area Manager – Highways and Traffic Transport Service. He indicated his recommendation that the Neighbourhood Committee should approve the following schemes:

- (a) F1 (Gloucester Road opposite of Thornleigh Road),
- (b) F2 (Kellaway Avenue – Cairns Road to Bishop Road),
- (c) F4 (Ashley Down Road – Downend Road to Gloucester Road) and
- (d) either F9 (Manor Road – Cambridge Road to Bishop Road) or F10 (Brighton Road).

In response to a question, Mark Sperduty confirmed that the Slurry Seal Programme was purely preventative and was, therefore, not on this programme.

It was moved by Neil Harrison, seconded by Councillor Hance and:

RESOLVED (unanimously) by the Neighbourhood Committee that schemes F1, F3, F4 and F9 be approved for the 2013/14 Footway Maintenance Work Programme.

ACTION: MARK SPERDUTY/ROBERT GRIEVE

The Committee also discussed:

- (1) the request from Ann-Marie Fitzgibbon in her Public Forum statement for a flashing halo on the belisha beacon at the zebra crossing outside St Alban's Church on Coldharbour Road and how to obtain funding for it;
- (2) the on-going local traffic schemes currently scheduled for delivery in 2013/14 at Friary Road, Bishop Road, Effingham Road, Lower Redland Road/Whiteladies Road/Elgin Park (associated with St John's Primary School expansion) and Lower Redland Road/Chapel Green Lane;
- (3) the need for clarity on the amount of funds available for schemes for the remainder of 2013/14;
- (4) 2 schemes within the Cotham Ward were being considered through the Highways Sub-Committee.

It was also noted that any new scheme would be required to comply with the Council's Tree Policy.

It was moved by Councillor Harrison, seconded by Councillor Townsend and

RESOLVED:

(1) (unanimously) by the Neighbourhood Committee (NC) that an urgent Special NC be set up within 4 weeks to consider a report from officers on proposals for:

- (a) Deferring the Friary Road and Bishop Road Local Traffic Schemes and using the funding to install flashing halos on belisha beacons at the zebra crossing outside St Alban's Church on Coldharbour Road;**
- (b) Deferring the Effingham Road Local Traffic Scheme and funding from this scheme being placed towards the Lower Redland Road/Whiteladies Road/Elgin Park scheme.**

ACTION: JEREMY LIVITT (TO SET UP THE MEETING), MARK SPERDUTY/ROBERT GRIEVE (TO PRODUCE THE REPORT)

(2) that the Neighbourhood Partnership:

(a) notes progress made on local traffic schemes and carriageway surface dressing;

(b) places on hold the scheme to address parking issues outside Bishop Road School, pending further detail of the potential school expansion project;

- (c) agrees the change in scope of the project addressing parking on Friary Lane outside St Bonaventure's School to cover other nearby junctions.**

ACTION: MARK SPERDUTY/ROBERT GRIEVE

25. RECOMMENDATIONS OF THE ALLOCATION OF THE WELL BEING FUND (Agenda Item 9)

Jenny Hoadley introduced this report. She confirmed that, if all the schemes recommended for funding were approved, this would total approximately £16,000 and would leave a surplus of £756.74.

The BCR NP and NC were advised that there had been some recent changes to the GRTA (the Gloucester Road Traders Association) which had dissolved itself and reformed as a Limited Company.

Some members of the Committee expressed concern that this change of status might affect the new organisation's application if it no longer met the Council's criteria. However, it was mentioned that Page 26 in the GRTA's submission for the application had confirmed that this change would be happening.

The Neighbourhood Committee RESOLVED that:-

(1) The following organisations be funded (total cost £16,263.77);

(a) Ashley Down School PTA £350

Moved by Councillor Willingham, seconded by Councillor Hance, 5 Members in favour, 1 abstention;

(b) Carers Support Centre £1250

Moved by Councillor Negus, seconded by Councillor Harrison, unanimous decision

(c) Friends of St Andrews Park £863.77

Moved by Councillor Hance, seconded by Councillor Willingham, unanimous decision

(d) Gloucester Road Traders Association (GRTA) £7,500

Councillor Harrison expressed concern that the objectives of the organisation could be perceived as directly contradicting Bristol City Council policy on car usage and that, as a result, he would be abstaining from voting on this application.

Moved by Councillor Hance, seconded by Councillor Townsend, 5 Members in favour to approve the recommendations with 1 abstention **subject to a request for provision from the GRTA of the appropriate minute from the meeting which approved the change in the organisation's status.**

(e) Sefton Park School PTA £6,000

Moved by Councillor Willingham, seconded by Councillor Radice, 4 Members in favour, 2 abstentions

(f) Westbury Park Community Association £300

Moved by Councillor Hance, seconded by Councillor Negus, unanimous decision

ACTION: JENNY HOADLEY/ANDREW MCGRATH

26. PARKS UPDATE (Agenda Item 10)

A written report on this item was noted.

27. COMMUNITY GROUP UPDATES (Agenda Item 11)

The BCR NP noted written update reports for:

- (a) Chair's Report – Friends of St Andrews Park
- (b) Redland and Cotham Amenities Society Update

28. ANY OTHER BUSINESS

Dates of Future Meetings

Details of future meetings of various BCR NP meetings, Neighbourhood Forums and Sub-Committees were noted.

Observations from Lesley Welch, Equalities Representative

Lesley Welch expressed concern that the way some of the decision-making processes for the meeting were carried out was unclear.

In response to a question from a BCR NP Member, the Area Co-ordinator advised that work on the future role of NPs was being carried out as part of a wider piece of work on the constitution – details would shortly be submitted to the Mayor and then to a range of other bodies, including Neighbourhood Partnerships.

29. DATE OF NEXT MEETING

7.00 p.m. on Monday 20th January 2014. Venue – to be confirmed.

The meeting ended at 9.55pm

CHAIR

APPENDIX 1 - AGENDA ITEM 2(A)

Neighbourhood Working North Bristol 2013

Working together to
improve our Neighbourhoods



What is Neighbourhood Working

- The main objectives are to:
- Improve the quality of life of Bristol's residents
- Improve customer satisfaction with the council's response to their issues
- Increase problem solving and enforcement of neighbourhood issues
- Empower people to take positive action for their own neighbourhoods
- Ultimately to change the way BCC works

*Working together to
improve our Neighbourhoods*



How does it work?

- NP chooses 10 Priorities linked to two or three hotspots
- One Neighbourhood Working Coordinator
- Tasks a team of BCC staff from across 5 departments and the police
- When appropriate, other services providers and the VCS orgs encouraged to work in partnership
- When appropriate residents, engaged to take part in positive actions to address their issues.

NB: There is no money linked to this – only people. It will be assumed that if the NP picks a priority that they will be willing to invest some of their S106, minor traffic, Clean and Green and some Well Being funding into that priority should it be

*Working together to
improve our Neighbourhoods*



What other departments are involved?

Neighbourhoods and Communities

- Area Coordinators
- Neighbourhood Development Officers

Environment and Leisure

- Area Environment Officers
- Waste contract coordinators
- Parks officers

Landlord Services

- Senior Housing Officers
- Assistant Housing Officers
- Tenant Participation Officers

Police and PCSOs

- Some PCSOs

Highways

- Highways enforcement officers
Parking services
- Highways public facing/engagement officers (not yet negotiated - suggestion)

Safer Bristol

- Community Safety Officers
- Anti Social Behaviour Team
- Street Scene Enforcement Offices
- Pollution Control Officers
- Licensing enforcement officers
- Trading standards officers
- Dog Wardens

Working together to improve our Neighbourhoods



Consultation

1. NW Coordinator identified 18 potential priorities from a variety of data sources including.

- Quality of Life Survey
- Customer Services Centre
- May Gurney Service Date (waste)
- Civica Service Data (Pollution, environmental)
- Police Service Data (Crime)
- Neighbourhood Forum issues
- Local research (if applicable)

Other meetings which have informed the discussion

- The Street Scene group on 1st August, recommendations
- Informal Neighbourhood Partnership meeting of 3rd September
- Street Scene Meeting and work carried out by members of the NP have resulted in a new action
- The NP pre meeting

*Working together to
improve our Neighbourhoods*



My understanding of the preferred outcome

- A Boards – Gloucester rd and Whiteladies Rd
- Commercial Fly tipping - Gloucester rd and Whiteladies Rd
- ASB/street drinking - Gloucester rd and Whiteladies Rd
- Obstruction on pavements – please clarify

*Working together to
improve our Neighbourhoods*



Other suggestions

- Chandos HMO area – NW is currently involved in this and to not make it a NP priority would reduce available staffing on this key work.
- St Andrews Park – discussions are already happening on this, the planting season has begun.

*Working together to
improve our Neighbourhoods*



Work started over the Summer

A boards on Gloucester Rd

- Week one = 135 businesses visited. 21 outside regulations
- Week two all 135 businesses re visited 10 business outside of regulations (an additional 77 businesses visited further up the road too)
- **a reduction of 11 businesses displaying outside the regulations**
- 2 business to get further letters informing that we will confiscate if they don't conform
- Date planned to do this

Working together to
improve our Neighbourhoods

